

Surrey Wildlife Trust Annual General Meeting: 4th November 2023

Form of Proxy:

I (full name in BLOCK CAPITALS)

Of Address)

Membership Number.....

Membership Type:

Individual proxy form required per vote

Honorary

Individual

Corporate (1 vote per organisation)

Family (Maximum two votes per family; each voter must be 16 or over)

Joint (1 vote per joint member)

Group (1 vote per organisation)

I hereby appoint the Chair of the meeting or (see note 2) as my/our proxy to vote for me/us on my/our behalf at the Annual General Meeting of the Company to be held on Saturday 4th November 2023 at Dorking Halls, Reigate Road, Dorking, RH4 1SG and at any adjournment thereof, on the following resolution as indicated by an 'X' in the appropriate box.

Resolutions	For	Against	Withheld
1. Approval of the Minutes of the 2022 EGM			
3. Approval of the Minutes of the 2022 AGM			
4. Receiving the Trustees' Report and Accounts and Auditor's Report for the year ended 31 March 2023			
5. Re-appointment of Saffery LLP as Auditor of the Company and authorising the Trustees to agree the Auditor's remuneration			

Notes to the Form of proxy:

1. A member entitled to attend, speak and vote at the meeting is entitled to appoint a proxy to exercise any or all of their rights to attend speak and vote at the Annual General Meeting instead of them. A proxy can only be appointed by following the procedure set out in these notes.
2. A member may if they wish strike out the words 'chair of the meeting' and insert the name of some other person to act as their proxy, exercise all or any of their rights to attend, speak and vote instead of them at the meeting in the space provided. If a member lodges the form with no name inserted in the space the Chair of the meeting will be deemed to be their proxy. Where someone other than the Chair is appointed as a proxy the member appointing them is responsible for ensuring that they attend the meeting and are aware of their voting intentions. If a member wishes their proxy to speak on his behalf at the Annual General Meeting they will need to appoint someone other than the Chair and give their instructions directly to them.
3. A proxy need not be a member of the Company but must attend the Annual General Meeting in person. Completion and submission of a form of proxy will not preclude a member from attending and voting at the meeting or any adjournment thereof in person. If a proxy is appointed and the member attends the Annual General Meeting in person, the proxy appointment will be automatically terminated.
4. To be valid this form of proxy must be completed and lodged with the Company Secretary, Surrey Wildlife Trust, School Lane, Pirbright, Surrey GU24 0JN or by email to finance@surreywt.org.uk or by online submission of this form not less than 24 hours before the time fixed for the meeting or for any adjournment thereof together with, if appropriate, the power of attorney or other authority (if any) under which it is signed or a notarially certified or office copy of such power or authority. In the case of a member, which is a company, the proxy form must be executed under its common seal or signed on its behalf by an officer of the company or an attorney for the company.
5. Joint and Family members have two votes. You must submit one proxy form for each proxy that you want to appoint.
6. If a member submits more than one valid proxy appointment the appointment received last before the latest time for the receipt of proxies will take precedence.
7. Failing to tick any box against a resolution will mean your proxy can vote as they wish or can decide not to vote at all. A proxy may vote (or abstain from voting) as they think fit in relation to any other matter which is put before the meeting.

6. In the case of a poll vote taken otherwise than at or on the same day as the meeting or adjourned meeting, the form of proxy must be completed and deposited as specified in note 4 above not less than 24 hours before the time appointed for the taking of the poll.
7. In order to revoke a proxy instruction, a member will need to send a signed hard copy notice clearly stating their intention to revoke a proxy appointment to the Company Secretary, Surrey Wildlife Trust, School Lane, Pirbright, Surrey GU24 0JN together with the power of attorney or other authority (if any) under which it is signed, or a notary certified copy of such power of attorney or authority, not less than one hour before the commencement of the meeting or adjourned meeting or (in the case of a poll taken otherwise than at or on the same day as the meeting or adjourned meeting) the time appointed for the taking of the poll at which the vote is cast.